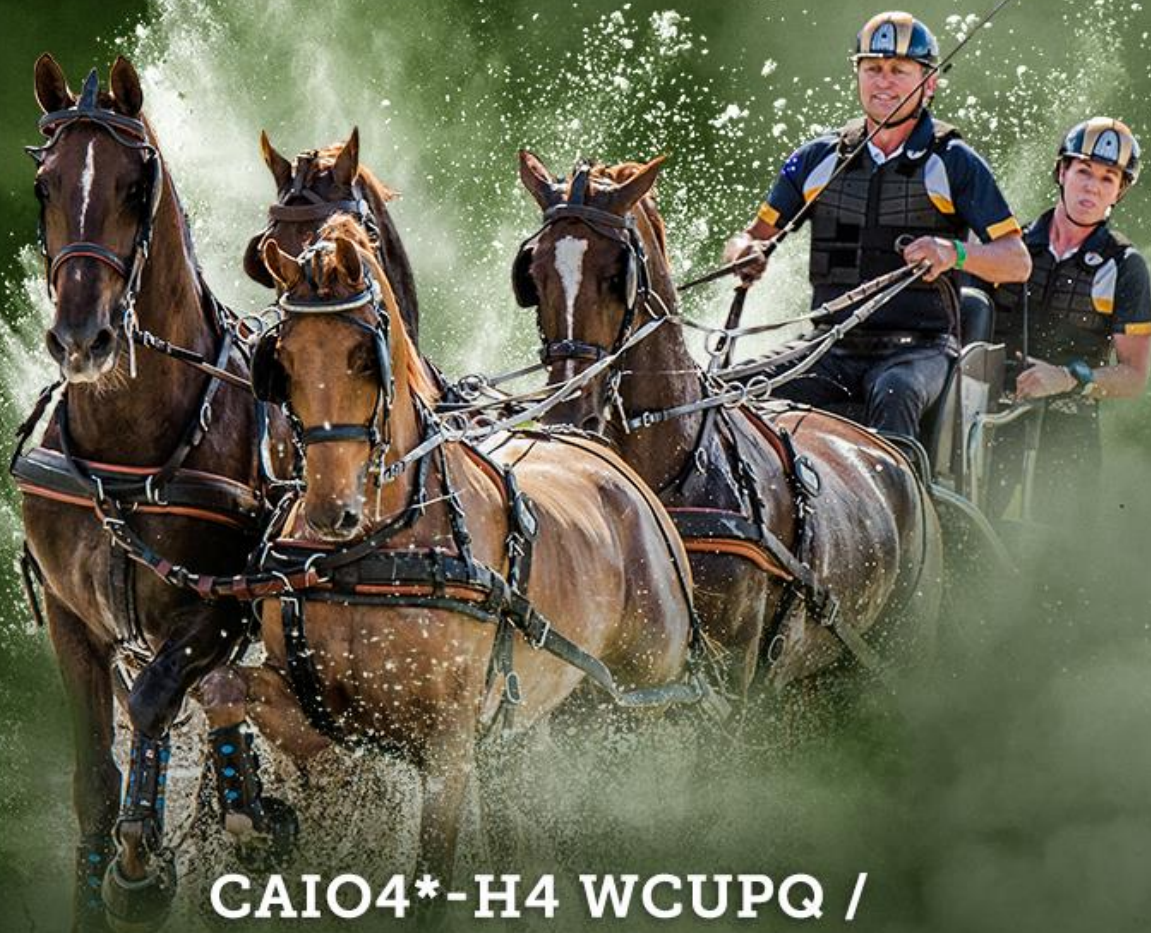


**FEI APPROVED SCHEDULE**  
BABORÓWKO (POL) 26-29.09.2024

**FEI DRIVING**



# BABORÓWKO DRIVING SHOW



**CAIO4\*-H4 WCUPQ /  
CAI2\*-H4 / CAIO4\*-H2**

# 26-29.09.2024

**I. DENOMINATION OF THE EVENT**

**Venue :** BABORÓWKO

**Dates :** 26-29.09.2024 **NF:** POL

**Indoor:**

**Outdoor:**

**EVENT CATEGORIES:**

|   |           |
|---|-----------|
| <b>Seniors</b>                                      |           |
| Horses  |           |
| CAI2*-H4  | CAIO4*-H2 |
| CAIO4*-H4 WcupQ <input checked="" type="checkbox"/> |           |

**II. GENERAL CONDITIONS**

- FEI Statutes, 24th edition, effective 21st November 2023.
- FEI General Regulations, 24th edition, 1st January 2020, updates effective 1st January 2024.
- FEI Veterinary Regulations, 15th edition, effective 1st January 2023, updates effective 1st January 2024.
- **FEI Driving and Para Driving Rules, 12<sup>th</sup> edition, effective 1<sup>st</sup> January 2022, updates effective 1st January 2024.**
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 3rd Edition, effective 1st January 2021.
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon the 2021 WADA Code, effective 1st January 2021.
- All subsequent published revisions, the provisions of which will take precedence.

Approved by the FEI, Lausanne, on 13.08.2024



Signature:  
Manuel Bandeira de Mello  
FEI Director Driving and Para Driving

**NB: No modifications to the approved Schedule will be accepted less than two weeks prior to the event.**

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### **III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

The Long version of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>.

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## **IV. GENERAL INFORMATION**

### **1. ORGANISER**

Name: Stowarzyszenie Jeździeckie Baborówko and Pałac Baborówko  
Address: Baborówko, Parkowa 1, 64-500 Szamotuły Poland  
Telephone: +48 795 556 230  
Email: office@baborowko.pl  
Website: <http://www.equestrian.baborowko.pl/>

#### Contact Details Show Ground:

Address: Baborówko, Parkowa 1, 64-500 Szamotuły Poland  
Telephone: +48 795 556 230  
GPS Coordinates: 52.583809, 16.636181

Accessibility details (directions by road, nearest airport / train station):

Arrival by car: route from Western Europe - motorway A2 to Warsaw, exit - Poznań Zachód, road S11 direct Pila, exit in Napachanie than road 184 to Szamotuły

Gate for cars and trucks - only entrance form Szamotulska street, gates form Dworcowa and Parkowa are closed during event.

Arrival by train to Poznań (main station), suburban train to Baborówko

Arrival by plane to Poznań Airport (appr. 30 km)

E-TOLL system in Poland: Registration in the e-TOLL electronic toll collection system is mandatory for all those who want to drive vehicles with a maximum permissible weight of a vehicle or a combination of vehicles of over 3.5 tons on toll roads

More information here (government site):<https://etoll.gov.pl/en/>

### **2. ORGANISING COMMITTEE**

Honorary President: Roman Roszkiewicz  
President of the Event: Henryk Świącicki  
Show Secretary: Kaja Radzikowska  
Press Officer: Magdalena Skorlińska

### **3. EVENT DIRECTOR**

Name: Henryk Jan Świącicki  
Address: Baborówko, Parkowa 1, 64-500 Szamotuły Poland  
Telephone: +48 795 556 230  
Mobile: -  
Email: office@baborowko.pl

**V. OFFICIALS**

\* **Compulsory**

| Ref. | Panel   | Function   | FEI ID   | Name                               | NF  | Level |
|------|---|--|----------|------------------------------------|-----|-------|
| 1    | Ground Jury   | Ground Jury President                                      | 10051989 | Bert Jambon                        | BEL | 4     |
|      |   | Ground Jury Member   | 10049174 | Jiri Kunát                         | CZE | 4     |
|      |   | Ground Jury Member   | 10049773 | Tomasz Mossakowski                 | POL | 3     |
|      |   | Ground Jury Member   | 10012537 | Miguel Angel Gutierrez Camarillo   | ESP | 3     |
| 2    | Foreign Judge   | Foreign Judge  | 10094239 | Marie De Ronde-Oudemans            | NED | 3     |
| 3    | Technical Delegate  | Technical Delegate   | 10106541 | Ekkehard Freiberg                  | GER | 3     |
| 4    | Assistant Technical Delegate                                    | Assistant Technical Delegate                               |          |                                    |     |       |
| 5    | Course Designer   | Course Designer  | 10079575 | Josef Middendorf                   | GER | 4     |
| 6    | Assistant Course Designer                                       | Assistant Course Designer                                  | 1022999  | Błażej Czajka                      | POL | 2     |
| 7    | Chief Steward   | Chief Steward  | 10049967 | Jan Posłuszny                      | POL | 4     |
| 8    | Assistant Stewards  | Steward  | 10051303 | Witold Bogacz                      | POL | 3     |
|      |   | Steward  | 10154096 | Joanna Mularczyk-Czajka            | POL | 2     |
|      |   | Steward  | 10052979 | Sylwia Bogacz                      | POL | 3     |
|      |   | Steward  | -        | Jan Jaskulski                      | POL | N     |
| 9    | FEI Veterinary Delegate   | FEI Veterinary Delegate                                    | 10052216 | Petr Prikryl                       | CZE | 3     |
|      | FEI Veterinary Delegate or Veterinary Commission                | Veterinary Commission President                            | 10086688 | Lukasz Gatkiewicz                  | POL | 3     |
|      |   | Member of Veterinary Commission                            | 10018663 | Jacek Kwiatkowski                  | POL | 3     |
| 10   | Veterinary Service Manager (VSM)<br>Treating Veterinarian (PTV) | Veterinary Service Manager                                 | 10180096 | Marta Zmiertka                     | POL | 1     |
|      |   | Permitted Treating Veterinarian (one for every 200 Horses) | 10180096 | Marta Zmiertka                     | POL | 1     |
| 11   | Doctor / Medical Service  | Doctor / Medical Service                                   | -        | Transport Medyczny Krzysztof Wojna | POL | -     |
| 12   | Farrier   | Farrier  | -        | Waldemar Olech                     | POL | -     |
| 13   | NF Delegate   | NF Delegate (if applicable)                                | -        | -                                  | -   | -     |

## VI. INVITATIONS

### 4. GENERAL

|   |                                     |
|---|-------------------------------------|
| NFs invited (mandatory for CAI2* and above) | all NF's invited                    |
| Number of home drivers                      | unlimited                           |
| Number of foreign drivers                   | unlimited                           |
| Number of horses/ponies per driver          | max 3 per pair, 5 per four -in hand |
| Number of start per driver, per category    | 2 in CAI2*, 1 in CAIO4*             |

**Competitors are invited by the Organizing Committee through their NF**

### 5. CAIO/CHAMPIONSHIPS

|  |                                     |
|--|-------------------------------------|
| Number of home drivers (Team)                                      | 3                                   |
| Number of foreign drivers (Team)                                   | 3                                   |
| Number of horses/ponies per driver<br>+ one reserve horse per Team | max 3 per pair, 5 per four -in hand |

## VII. ENTRIES

### **IMPORTANT**

- Entries must be made through the FEI Entry System for all categories of this event (<https://entry.fei.org>)
- Additional documentation can be found at: <https://inside.fei.org/fei/your-role/it-services/fei-entry-system/fei-entry-system-driving>
- All Athletes and Horses participating in any International competition must be registered with the FEI.
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will automatically be disqualified unless compelling circumstances warrant otherwise.

### 1. ENTRY DATES AND ENTRY FEES

#### **Deadlines for Entries**

*Entries have to be in accordance with article 916 of the Driving rules and 116 of the General regulations*

|   |                                 |
|---|---------------------------------|
| <b>Definite entries:</b>  | 11.09.2024                      |
| <b>Last date for substitutions:</b> (one hour prior the Horse Inspection) | Date :26.09.2024<br>Time :14:00 |

#### **LIST OF COMPULSORY FEES:**

|                                |  |
|--------------------------------|--|
| <b>• Entry Fee per Turnout</b> |  |
| Single                         | -  |
| Pairs                          | <b>490 EUR - 2 horses</b><br><b>610 EUR - 3 horses</b> |
| Four-in-hand                   | <b>780 EUR - 4 horses</b>                              |

|  |   |
|--|---|
|  | <b>900 EUR - 5 horses</b>   |
| <ul style="list-style-type: none"> <li><b>Stabling fee per horse/pony</b></li> </ul> | <p><b>in the entry please include information how many boxes you will need</b></p> <p><b>stable fee incl. in entry fee</b></p> <p><b>Additional box - 120Eur - has to be ordered by email and confirm by OC</b></p> <p><b>The organizer does not agree to set up own stable. Frist bedding with shavings payed extra - 40 EUR per box and need to be requested with the entries or by email</b></p> |

|             |                           |
|-------------|---------------------------|
| <b>VAT:</b> | <b>incl. in entry fee</b> |
|-------------|---------------------------|

|   |   |
|---|---|
| <ul style="list-style-type: none"> <li><b>EADCMP Fee:</b></li> </ul>  | <input type="checkbox"/> Included in entry fee                |
|   | <input checked="" type="checkbox"/> Not included in entry fee |
| <p><i>Lower Level Events (CIMs) CHF 18 for Driving per turnout per event<br/>         (For definition of CIMs see Appendix E of the FEI General Regulations)</i></p> <p><i>Higher Level Events CHF 25 for Driving per turnout per event<br/>         (All other events not defined as CIMs)</i></p> |   |

|  |  |
|--|--|
| <p>Details entry procedure fee / Payment:</p>  |  |
| <p>The athletes have to pay with the entries prepayment of the amount of minimum 120 EUR or 550 PLN per reserved box by the date of definite entries, to the account of:</p> <p>Stowarzyszenie Jeździeckie Baborowko Address:<br/>         Baborowko Parkowa 1 64-500<br/>         Szamotuly, Poland<br/>         Bank: BNP Paribas Bank Polska S.A.</p> <p>Account number:<br/>         1. PLN: 14 2030 0045 1110 0000 0209 7090<br/>         2. EUR: PL 56 2030 0045 3110 0000 0018 5150<br/>         SWIFT code: PPABPLPKXXX</p> <p>Title: BDS/Driver/TAX identification number</p> <p>Only bank transfers will be accepted. The rest of the fees has to be paid on arrival (by Friday, by card or in cash in EUR or PLN).</p> <p><b>INVOICE</b><br/>         In accordance with the regulations, the seller may issue the buyer (VAT payer) an invoice to the receipt only if the buyer's tax identification number is</p> |  |



on the receipt. Therefore, people who want to receive an invoice for the company are asked to write a tax identification number in the title of the transfer and send information to the email address: office@baborowko.pl

After issuing a receipt without a tax identification number, it will not be possible to issue an invoice to the company.

## 2. NO-SHOWS/LATE WITHDRAWALS:

**NB:** In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

### **Refund procedure:**

Withdrawal before the date of definite entries - OC refund all fees.

Withdrawal after the date of definite entries the athletes or respective NF has to pay the amount of 120 EUR per reserved box.

## 3. ADDITIONAL FEES/CHARGES BY ORGANISING COMMITTEE:

All other fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved schedule can be charged by the Organiser.

|  |                      |
|--|----------------------|
| Electricity for boxes (upon request):                      | -                    |
| Manure disposal (maximum € 40 per horse per Event):        | inc. in entry fee    |
| Health/customs-related documents for Horses if applicable: | 30 EUR               |
| Hay:   | 8 EUR per small bale |
| Straw:   | 6 EUR per small bale |
| Shavings:  | 20 EUR per bale      |
| Other (please specify):                                    | 120 EUR - tack box   |

Lorry/Caravan:

Power supply: provided by the OC  Not provided by the OC  Price: 70EUR per electric hook up

Water supply: provided by the OC  Not provided by the OC  Price:

Sanitary facilities: provided by the OC  Not provided by the OC  Price:

Catering facilities: provided by the OC  Not provided by the OC  Price: drivers own expence, facilities on the showground

### **All aforementioned amounts are including VAT**

|                             |              |
|-----------------------------|--------------|
| VAT number of the Organiser | PL7872039063 |
|-----------------------------|--------------|

**VIII. TIMETABLE**

(to be provided per category/level if multiple events)

|   | <b>Day</b> | <b>Date</b> | <b>Time</b>   |
|---|------------|-------------|---------------|
| • Opening of stables  | Tuesday    | 24.09       | 18:30         |
| • Arrivals & examination at the arrival time slots  | Tuesday    | 24.09       | 18:30 – 21:30 |
|   | Wednesday  | 25.09       | 7:00 – 19:00  |
|   | Thursday   | 26.09       | 7:00-12:00    |
| • Familiarisation on dressage arena   | Thursday   | 26.09       | 11:30         |
| • 1 <sup>st</sup> Horse Inspection:<br><i>All horses taking part at this event must be present during the first horse inspection, unless unable to do so due to "force majeure"</i> | Thursday   | 26.09       | 15:00         |
| • Chefs d'Equipes Meeting   | Thursday   | 26.09       | 18:30         |
|   | Friday     | 27.09       | 18:30         |
|   | Saturday   | 28.09       | 18:30         |
| • Declaration of Starters   | Thursday   | 26.09       | 18:30         |
| • <b>Nations Evening</b><br>Welcome party for all athletes and team members!<br>Please bring your national specialties!   | Thursday   | 26.09       | 20:30         |
| • Dressage competition  | Friday     | 27.09       | H2 – 8:00     |
|   |            |             | H4 – 13:30    |
| • Marathon  | Saturday   | 28.09       | H2 – 9:00     |
|   |            |             | H4 – 13:00    |
| • Cones competition   | Sunday     | 29.09       | H2 – 10:00    |
|   |            |             | H4 – 14:00    |

**PLEASE NOTE: IF THERE WILL BE MORE THEN 45 ENTRIES, DRESSAGE WILL BE SPLIT INTO 2 DAYS WITH HORSE INSPECTION ON THURSDAY MORNING AND 1<sup>ST</sup> PART OF CAIO4\*-H2 DRESSAGE ON THURSDAY AFTERNOON**

**IX. COMPETITION DETAIL**

**1. FORMAT OF COMPETITIONS**

**International Competitions must not start before 8:00 and should not finish after 23:00 unless otherwise approved by the FEI.**

| <b>CAI2* - three days</b> | <b>Format 1</b>                     | <b>Format 2</b>          |
|---------------------------|-------------------------------------|--------------------------|
| Please check the box      | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Day 1                     | Dressage                            | Dressage                 |
| Day 2                     | Marathon                            | Cones                    |
| Day 3                     | Cones                               | Marathon                 |

| <b>CAIO4*</b>        | <b>Format 1</b>                     | <b>Format 2</b>          |
|----------------------|-------------------------------------|--------------------------|
| Please check the box | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Day 1                | Dressage                            | Dressage                 |
| Day 2                | Marathon                            | Cones                    |
| Day 3                | Cones                               | Marathon                 |

**2. PRIZE MONEY**

| <b>TOTAL PRIZE MONEY</b>       | <b>EUR</b> | <b>CHF</b> |
|--------------------------------|------------|------------|
| <b>Total - 215 000 PLN</b>     | -          | -          |
| <b>CAIO4*-H4 - 160 000 PLN</b> |            |            |
| <b>CAI2*-H4 - 5 000 PLN</b>    |            |            |
| <b>CAIO4*-H2 -50 000 PLN</b>   |            |            |

**Breakdown of prize money – Dressage Competition**

| <b>PRIZE MONEY</b>            |                             | <b>EUR</b>                  |                             |                             |                             | <b>CHF</b>  |
|-------------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|---|
| <b>CAIO4*-H4 - 15 000 PLN</b> |                             | -                           |                             |                             |                             | -   |
| <b>CAIO4*-H2 - 4 000 PLN</b>  |                             |                             |                             |                             |                             |   |
| <b>Class</b>                  | <b>1<sup>st</sup> place</b> | <b>2<sup>nd</sup> place</b> | <b>3<sup>rd</sup> place</b> | <b>4<sup>th</sup> place</b> | <b>5<sup>th</sup> place</b> | <b>Others</b>   |
| CAIO4*-H4                     | 4 000PLN                    | 3 000PLN                    | 2 500PLN                    | 1 600PLN                    | 1 000PLN                    | 6 <sup>th</sup> - 800PLN<br>7 <sup>th</sup> - 600PLN<br>8 <sup>th</sup> - 500PLN<br>9 <sup>th</sup> - 500PLN<br>10 <sup>th</sup> - 500PLN |
| CAIO4*-H2                     | 1 000PLN                    | 800PLN                      | 700PLN                      | 600PLN                      | 500PLN                      | 6 <sup>TH</sup> - 400PLN  |

**Breakdown of prize money – Marathon Competition**

| PRIZE MONEY                   |                       | EUR                   |                       |                       |                       | CHF  |
|-------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|--|
| <b>CAIO4*-H4 - 20 000 PLN</b> |                       | -                     |                       |                       |                       | -  |
| <b>CAIO4*-H2 - 6 000 PLN</b>  |                       | -                     |                       |                       |                       | -  |
| Class                         | 1 <sup>st</sup> place | 2 <sup>nd</sup> place | 3 <sup>rd</sup> place | 4 <sup>th</sup> place | 5 <sup>th</sup> place | Others   |
| CAIO4*-H4                     | 5 000PLN              | 4 000PLN              | 3 000PLN              | 1 900PLN              | 1 500PLN              | 6 <sup>th</sup> -<br>1 300PLN<br>7 <sup>th</sup> -<br>1 100PLN<br>8 <sup>th</sup> -<br>900PLN<br>9 <sup>th</sup> -<br>700PLN<br>10 <sup>th</sup> -<br>600PLN |
| CAIO4*-H2                     | 1 500PLN              | 1 200PLN              | 800PLN                | 600PLN                | 600PLN                | 6 <sup>th</sup> -<br>500PLN<br>7 <sup>th</sup> -<br>400PLN<br>8 <sup>th</sup> -<br>400PLN  |

**Breakdown of prize money – Cones Competition**

| PRIZE MONEY                   |                       | EUR                   |                       |                       |                       | CHF  |
|-------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|--|
| <b>CAIO4*-H4 - 20 000 PLN</b> |                       | -                     |                       |                       |                       | -  |
| <b>CAIO4*-H2 - 6 000 PLN</b>  |                       | -                     |                       |                       |                       | -  |
| Class                         | 1 <sup>st</sup> place | 2 <sup>nd</sup> place | 3 <sup>rd</sup> place | 4 <sup>th</sup> place | 5 <sup>th</sup> place | Others   |
| CAIO4*-H4                     | 5 000PL               | 4 000PLN              | 3 000PLN              | 1 900PLN              | 1 500PLN              | 6 <sup>th</sup> -<br>1 300PLN<br>7 <sup>th</sup> -<br>1 100PLN<br>8 <sup>th</sup> -<br>900PLN<br>9 <sup>th</sup> -<br>700PLN<br>10 <sup>th</sup> -<br>600PLN |
| CAIO4*-H2                     | 1 500PLN              | 1 200PLN              | 800PLN                | 600PLN                | 600PLN                | 6 <sup>th</sup> -<br>500PLN<br>7 <sup>th</sup> -<br>400PLN<br>8 <sup>th</sup> -<br>400PLN  |

**Breakdown of prize money – Combined Competition**

| PRIZE MONEY                |  | EUR | CHF |
|----------------------------|--|-----|-----|
| <b>CAIO4*-H4 - 105 000</b> |  | -   | -   |

| <b>PLN</b><br><b>CAIO4*-H2 - 34 000</b><br><b>PLN</b><br><b>CAI2*-H4 - 5 000 PLN</b> |                             |                             |                             |                             |                             |  |
|--|-----------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|--|
| <b>Class</b>   | <b>1<sup>st</sup> place</b> | <b>2<sup>nd</sup> place</b> | <b>3<sup>rd</sup> place</b> | <b>4<sup>th</sup> place</b> | <b>5<sup>th</sup> place</b> | <b>Others</b>  |
| CAIO4*-H4<br>IND   | 16 000PLN                   | 13 000PLN                   | 10 000PLN                   | 7 000PLN                    | 5 500PLN                    | 6 <sup>TH</sup> -<br>4 500PLN<br>7 <sup>TH</sup> -<br>3 500PLN<br>8 <sup>TH</sup> -<br>2 600PLN<br>9 <sup>TH</sup> -<br>1 900PLN<br>10 <sup>TH</sup> -<br>1 000PLN |
| CAIO4*-H4<br>TEAM  | 10 000PLN                   | 8 000PLN                    | 7 000PLN                    | 6 000PLN                    | 5 000PLN                    | 6 <sup>TH</sup> -<br>4 000pln  |
| CAIO4*-H2<br>IND   | 5 000PLN                    | 4 000PLN                    | 3 000PLN                    | 1 900PLN                    | 1 500PLN                    | 6 <sup>TH</sup> -<br>1 300PLN<br>7 <sup>TH</sup> -<br>1 100PLN<br>8 <sup>TH</sup> -<br>900PLN<br>9 <sup>TH</sup> -<br>700PLN<br>10 <sup>TH</sup> -<br>600PLN       |
| CAIO4*-H2<br>TEAM  | 4 500PLN                    | 3 500PLN                    | 2 500PLN                    | 2 000PLN                    | 1 500PLN                    |  |
| CAI2*-H4   | 1 500PLN                    | 1 200PLN                    | 1 000PLN                    | 800PLN                      | 500PLN                      |  |

**PRIZE - CLASSIFICATION**

The value of the 1<sup>st</sup> prize must not exceed 1/3 of the total prize money distributed for the competition. The minimum number of prizes offered for each competition must be allocated on the basis of one prize for every commenced four Athletes, with a minimum of five prizes.

**Applicable government tax to be deducted from Prize Money:** prizes above 200PLN - 10%

**DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:**

**Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for Organisers to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.**

**The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.**

Space for organiser to include details if necessary

**IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)**

**3. "DRESSAGE" - COMPETITION**

Please find the applicable Dressage tests [here](#).

**Dressage Test:**

| Event     | Dressage Test                   |
|-----------|---------------------------------|
| CAIO4*-H4 | Test 3*B H4<br>100x40m Arena    |
| CAI2*-H4  | Test 3*B H4<br>100x40m Arena    |
| CAIO4*-H2 | Test 3* HP2 - P4<br>80x40 Arena |

\*\*\*\*\*

**4. "MARATHON" - COMPETITION**

This competition will be in accordance with FEI Driving Rules

| <b>Option 1:</b>      | <b>Distance</b>   | <b>Pace</b> | <b>Average Speed</b> |
|-----------------------|-------------------|-------------|----------------------|
| <b>Section A*</b>     | <b>6000-7000m</b> | <b>Free</b> | <b>13km/h</b>        |
| <b>Section B</b>      | <b>7000-9000m</b> | <b>Free</b> | <b>14km/h</b>        |
| <b>Cool Down Area</b> | <b>800-1200m</b>  | <b>Free</b> | <b>N/A</b>           |

Indicate the number of obstacles in Section B (per category):

CAIO4\* - 8

CAI2\* - 6-7

course will include water obstacles

\*\*\*\*\*

**5. "CONES" - COMPETITION**

This competition will be in accordance with FEI Driving Rules

**Type of Competition**

|                               |                                     |
|-------------------------------|-------------------------------------|
| *Fault Competition            | <input checked="" type="checkbox"/> |
| Time Competition              | <input type="checkbox"/>            |
| Competition in two phases     | <input type="checkbox"/>            |
| Competition with Wining Round | <input type="checkbox"/>            |

\*The score from this round will always be used solely to decide the Final Classification in all Events.

Please describe special obstacles: A bridge maybe included in the course

## **X. FACILITIES OFFERED**

### **1. ATHLETES**

#### **Accommodation**

Hotel: Hotel Maraton

Address: Sportowa 6

64-500 Szamotuły Poland

Telephone: recepcja@hotelmaraton.com

At the expense of: The Organiser  or Athletes

Accommodated (bed and breakfast) from \_\_\_\_\_ to \_\_\_\_\_

#### **Meals**

At the expense of: The Organiser  or Athletes

Meals provided from \_\_\_\_\_ to \_\_\_\_\_

### **2. GROOMS**

#### **Accommodation**

Requests for accommodation must be sent with entries.

Accommodation will be at the cost of: Organiser  Athletes

from \_\_\_\_\_ to \_\_\_\_\_ .

#### **Meals**

At the expense of: The Organiser  or Athletes

Meals provided from \_\_\_\_\_ to \_\_\_\_\_ .

**NB. Organiser must provide proper sanitary conditions The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness, as much as possible in accordance with the Organisers Guide, Point 4.7.2 - Facilities, Services & Conditions for Grooms;**

<https://knowledgebase.fei.org/index.php?action=artikel&cat=11&id=132&artlang=en>

## **XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL CONDITIONS**

### **1. DRAW**

Time, date and location: \_\_\_\_\_ during Chefsd'Equipes Meeting

### **2. COMPETITION ARENA(S)**

#### **First Dressage Arena**

Length: 100/80 m Width: 40 m

Type of Footing : all weather - ebb and flow system

#### **CONES ARENA**

Length: 115 m Width: 70 m

Type of Footing : all weather - ebb and flow system

**3. WARM-UP ARENA(S)**

DRESSAGE ARENA

Length: 120 m

Width: 100 m

Type of Footing : first warm up: grass, second warm up: all weather - ebb and flow system

CONES ARENA

Length: 120 m

Width: 100 m

Type of Footing : all weather - ebb and flow system

**4. STABLES**

Size of boxes

3 m x 3 m

**(at least 3m x 3m) An adequate number of stables must be at least 4m x 3m to accommodate the larger Horses.**

For stable opening time and arrival time slots please check TIMETABLE

There is no possibility to come before official stable opening!

There will be no night arrival!

There is not possible to arrive at other times.

Outside of these hours the horses won't be checked and they won't be allowed to enter stable area

Request for first bedding in shavings must be sent to office@baborowko.pl till 18.09 and paid before with the entries - (2x bales) costs 40€ extra.

If not you will find straw in your boxes (if you want empty box please request it in email as well).

Private tents or stabling on lorries is not permitted.



**5. TIMING DEVICE**

Name of Manufacturer: Tag Heuer & Alge-Timing  
Model: CP 545, HLS - RX & Timy3 WP, PR1aW  
FEI Report number: 22010028A, 2016004B & 2014001 A, 2014002 B

**6. SCORING/TIMING PROVIDER**

Will you use a FEI Certified Service Provider to manage the scoring and timing at your Event?  
(The list of certified Service Providers is available here: <https://inside.fei.org/fei/your-role/it-services/it-providers/list>)

YES

NO

Name of the Company:  
FEI Certified Service Provider ID number:  
**Contact person at event (compulsory)**  
Name: Agnieszka Tarant  
FEI ID number: 10139344  
Contact email: agnieszkatarant@gmail.com

The FEI may require to be provided with real time results data feed of your events according to FEI requirements; in this case you and your provider will be informed accordingly.

**7. OTHER TECHNOLOGY/SERVICE PROVIDER(S)**

Will you use other technology/service provider(s) at your Event?

YES

Name of the Company:

**Contact person**

Name:  
FEI ID number (if applicable):  
Contact email :  
Activity/Function:  
(i.e.: Accreditations, Stable Management, Camera system, Sensors, etc...)

NO

**8. PRIZE GIVING CEREMONY**

The number of athletes required to present themselves for the prize-giving ceremony of each competition is 8. The ceremony will be done  on the Carriages /  on foot

**9. ADVERTISING ON ATHLETES AND HORSES**

Advertising on Athletes/Grooms/Carriages must comply with Art 941 of the FEI Driving Rules and Art 135 of the FEI General Regulations.

The Chief Steward will check that the turnouts comply with these Articles.

**10. TICKETING**

Are you selling ticket for spectator to attend your event: Yes  No

Name of your ticketing provider:

Web address to buy ticket:

### 11. BETTING

Betting will be authorised by the Organiser: Yes  No

### 12. TRANSPORT REIMBURSEMENT HORSES/PONIES

Transport expenses to be paid by:  
The Organiser  at \_\_\_\_\_ per km.  
The Athlete

### 13. WELCOME

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

### 14. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOW GROUNDS

Walking distance   
Organiser Shuttle Service   
Public Transport  to be paid by the Organiser  / the Athlete   
Taxi  to be paid by the Organiser  / the Athlete   
If paid by Athlete approximate cost per round trip:  
Other:

### 15. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS

**Entry right to the stable area according to FEI Veterinary Regulations Articles 1009.**

NUMBER OF ACCREDITED PERSONS:

Athlete: 1

Partner: 1

Groom: 2

Horse Owner: max 2 two (2) accreditations per horse acc. to FEI-Passport

One groom per driver for Singles  
One groom per driver for Pairs  
Two grooms per driver for Four-in-Hands

### 16. LORRY / CARAVAN FACILITIES

Lorry or caravan can be parked close to the stables: Yes  No

Square for OC to include additional details if necessary

### 17. SUSTAINABILITY

"Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here:" <http://inside.fei.org/fei/your-role/organisers/handbook>

**XII. VETERINARY MATTERS**

**1. CUSTOMS FORMALITIES**

Name: C.Hartwing S.A. (international shipping company)  
Address: Równoległa 4, 02-235 Warszawa  
Telephone: +48 22 868 34 71  
Email:

Under the law, all horses arriving from outside of POLAND must have TRACES document.

- This certificate is issued by an official veterinarian.
- The Rider/Owner is required to have a TRACES for all their horses.
- Documents will be verified by the Government Veterinary Inspection before and during the event.

Athlete must declare the need for new TRACE (if needed for return or travel to other location) for their horses of the latest to THURSDAY during competition in SHOW OFFICE.

**2. HEALTH REQUIREMENTS**

**GENERAL**

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit, free from infectious disease and meet the FEI's health requirements before being allowed to compete.

**ENTRY OF HORSES**

Required health tests and vaccinations:

Quarantine period:

Specimen Import Licence applied:

Square for Organiser to include additional details if necessary

**3. NATIONAL REQUIREMENTS**

Square for Organiser to include additional details if necessary

**4. PONIES**

Ponies must be in compliance with the Veterinary Regulations to be eligible to

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compete in pony events.

### **5. INJURY SURVEILLANCE**

FEI Veterinary Regulations: Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post-mortem examination.

### **6. TRANSPORT OF HORSES**

Horses must be fit to travel and be transported in suitable vehicles. Any government requirements for infectious disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

### **7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE**

#### **7.1 PASSPORTS.** FEI General Regulations.

**For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation.**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (FEI General Regulations).

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with the FEI Veterinary Regulations** and may not be allowed to compete.

**NB** for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

#### **7.2 VACCINATIONS - EQUINE INFLUENZA.**

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations.

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these Veterinary Regulations. The exception being if the applicable domestic legislation prevents the

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use of Equine Influenza vaccines within the relevant territory.

### 7.3 EXAMINATION ON ARRIVAL.

On arrival at an Event venue, all Horses must undergo an examination by an FEI veterinarian to confirm their identification from their passport and microchip (where present), their vaccination status and meet the FEI's health requirements to access the FEI Stables Area. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, infectious disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue. PRs must fulfil the Horse Health Requirements via the FEI HorseApp in advance of the event which will be checked at the Examination on Arrival.

### 7.4 HORSE INSPECTIONS.

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

### 7.5 LIMB SENSITIVITY EXAMINATION.

Horses may be subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event. For Jumping that includes, but is not limited to, between rounds and before the Jump Off. For Endurance that includes, but is not limited to, pre-ride, during the ride and after the ride. Horses may be examined once or on multiple occasions during the Period of an Event. Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

## **8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP).**

### 8.1 SAMPLING.

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

### 8.2 ELECTIVE TESTING.

Elective Testing may be carried out prior to an Event to check for the presence of Prohibited Substances. Please refer to <https://inside.fei.org/fei/cleansport/horses> for information and details.

## **XIII. HUMAN ANTI-DOPING**

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations

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with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEIs' Anti-doping Rules for Human Athletes (ADRHA)  
The ADRHA rules are published on the FEI's website at <http://inside.fei.org/content/anti-doping-rules>

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## **XIV. ADDITIONAL INFORMATION**

### **1. INSURANCES AND NATIONAL REQUIREMENTS**

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

#### **1.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL**

##### **1.1.1. Personal Accident and Health Insurance**

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

##### **1.1.2. Personal Property Insurance**

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

##### **1.1.3. Press Equipment**

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

#### **1.2. ATHLETES AND OWNERS**

##### **1.2.1. Third Party Liability Insurance**

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

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**1.2.2. Additional Liability Information**

Space for organiser to include reference to National Laws when necessary

**1.2.3. Horse Insurance**

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

Space for organiser to include reference to National Laws when necessary

**3. PROTESTS/APPEALS**

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150 or equivalent, as mentioned in the FEI General Regulations (Art. 161-162) available at the following link: <https://inside.fei.org/content/general-regs-statutes>.

**4. DISPUTES**

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

**5. MODIFICATION TO SCHEDULE**

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Foreign Judge.

**6. ADDITIONAL INFORMATION FROM THE ORGANISER**

Space for organiser to include reference to National Laws when necessary



**Minimum Age Limitation for Athletes and Grooms – Article 912:**

| <b>Senior Classes</b>   |  | <b>Athlete Minimum Age</b> |
|-------------------------|--|----------------------------|
| Horses Four-in-Hand     |  | 18 years                   |
| Horse Pairs             |  | 16 years                   |
| Horse Single            |  | 14 years                   |
| All Pony Classes        |  | 14 years                   |
| <b>Under 25 Classes</b> |  | <b>Athlete Minimum Age</b> |
| Horses Four-in-Hand     |  | 18-25 years                |
| Horse Pairs             |  | 16-25 years                |
| Horse Single            |  | 16-25 years                |
| All Pony Classes        |  | 16-25 years                |
| <b>Juniors Classes</b>  |  | <b>Athlete Minimum Age</b> |
| Horse Pairs             |  | 16-18 years                |
| Horse Single            |  | 14-18 years                |
| All Pony Classes        |  | 14-18 years                |
| <b>Children Class</b>   |  | <b>Athlete Minimum Age</b> |
| Single Pony             |  | 12-14 years                |
| <b>Grooms</b>           | <b>Minimum Age</b>   |                            |
| All Classes             | Athletes under the age of 18 years must be accompanied by a groom(s) of 18 years or older.<br>Athletes of 18 years and above must be accompanied by a groom(s) of 14 years or older. |                            |
| Para Driving            | The groom must be over 18 years old. The NF must ensure that the groom must be knowledgeable and experienced in Driving.   |                            |
| Children                | The groom must be over 18 years old. The NF must ensure that the groom must be knowledgeable and experienced in Driving.   |                            |

**Minimum Age Limitation for Horses – Article 929:**

| <b>Horses</b>   | <b>Minimum Age</b>  |
|-----------------|---------------------|
| CAI1*           | 5 years old or over |
| CAI2* and above | 6 years old or over |

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## **XV. ANNEXES**

### **1. FEI ENTRY SYSTEM**

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

**FEI ID<sup>1</sup>:** 10045444  
**Name\*:** Świącicki  
**First Name\*:** Henryk  
**E-Mail\*:** office@baborowko.pl  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>  
**Events<sup>4</sup>:** all

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**FEI ID<sup>1</sup>:** 10139344  
**Name\*:** Tarant  
**First Name\*:** Agnieszka  
**E-Mail\*:** agnieszkatarant@gmail.com  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>  
**Events<sup>4</sup>:** all

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**FEI ID<sup>1</sup>:** 10271680  
**Name\*:** Radzikowska  
**First Name\*:** Kaja  
**E-Mail\*:** kkaja.radzikowska@gmail.com  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>  
**Events<sup>4</sup>:** all

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<sup>1</sup> If already have an FEI user account.

<sup>2</sup> Provides you the required access to manage entries and substitutions and download entries/lists.

<sup>3</sup> You are just able to consult and download the entries/lists.

<sup>4</sup> Leave the field blank if the user deals with the entries of all events in the show.

**\* Mandatory Fields**

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## **2. RESULTS**

An online results interface is available to manage Driving results <http://forms.fei.org>

All results must be submitted to the FEI via this online platform or by uploading XML results file(s) directly on FEI Database. For additional information please browse to: <http://www.fei.org/fei/your-role/organisers/driving/results-forms>

In order to proceed with the results publication and for qualification purposes the FEI requires results to be uploaded within five days after the conclusion of the event.

Please note that as per Art. 109.6 (GR): Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

**The FEI may request a copy of the official PDF result signed by the relevant Officials at the Event**

**All results must include FEI Passport Registration number of horses and FEI ID number of Riders.**

**THE APPENDIX IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST**